

MINUTES of MEETING
Durham Township Board of Supervisors
Thursday, March 16, 2017
Township Building Meeting Room

Present: **Supervisors:** Bartley E. Millett, Chairman
Richard M. Johnson, Vice Chairman
Kathleen A. Gentner, Member

Secretary: Dani McClanahan

Solicitor: Peter Nelson, Esquire

Zoning Officer: *Not in Attendance*

Road Master: Andy Volak

Absent: None

Meeting called to order by Chairman Bartley E. Millett at 7:35 PM. Most stood and recited the Pledge of Allegiance to the American Flag.

Township Administrator Dani McClanahan stated for the record that the March 14th, 2017 Board of Supervisors meeting was postponed due to snow, the date and time for the rescheduled meeting, Thursday, March 16, 2017, 7:30 PM, Durham Township Meeting Room, was advertised in the Intelligencer under legal notices 24 hour in advance as required by **PA Sunshine Act §709 (a) Public Notice**.

Approval of Minutes from February 14, 2017 Regular Meeting

The Vice Chairman made a **motion** to approve the Minutes as submitted, the Chairman **seconded** the motion. A vote was taken, **motion passed** unanimously. There were no further comments or questions.

Approval of Financial Report Ending February 28, 2017

The Vice Chairman made a **motion** to approve the Financial Report as submitted, the Chairman **seconded** the motion. A vote was taken, **motion passed** unanimously.

Review & Approval of Accounts Payable / Payroll for March 2017

Review and approval of Accounts Payable / Payroll for March moved to New Business.

Updates: None

New Business:

Comprehensive Road Report

Township Administrator Dani McClanahan presented a comprehensive overview of township roads; data from road projects completed between 2005 -2016 was arranged in spreadsheet format and included actual invoiced costs. Maintenance and repairs were forecast through 2022; these projections incorporated routine maintenance such as crack sealing to maintain the integrity and extend the life of the road surface. This information is intended to provide a point of reference for the Supervisors during their Annual Road Inspection.

- Annual Road Inspection scheduled for **Thursday morning April 6th at 10:00 AM**.

Draft Compressor Station Ordinance

Township Solicitor Peter Nelson presented a draft of an amendment to the DT Zoning Ordinance pertaining to Pipeline Compressor Stations. Mr. Nelson indicated the ordinance is not intended to be overly restricted, instead it is looking to ameliorate any negative impact; the regulation must be reasonably related to the harm it could cause. There was general discussion about the time line for review by DT Planning Commission, and Board of Supervisors before sending to Bucks County Planning Commission (BCPC) for their review and input; through to final document, advertising and formally adopting the Amendment. Member Kathy Gentner made a motion to have the draft ordinance sent to DT Planning commission and EAC for input and return draft to the Board of Supervisors before the April 11, 2017 BOS meeting. There was no second on the motion.

Emergency Management Vehicle

The 2002 Ford Explorer currently being used by DT Emergency Management went in for annual inspection and will require more than \$2000.00 in repairs to pass; this is more than the vehicle is currently worth. Township Manager Joe Kulick located a 2007 Ford Explorer for sale on Craigslist that will meet the needs of the Township, for \$4000.00. A member of Community Fire Company has

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made an offer of \$1000.00 for the 2002 Explorer pending BOS approval. Vice Chair Dick Johnson made a motion to purchase the 2007 Explorer for \$4000.00, Chairman Bartley Millett seconded the motion. Vote 3-0-0

Old Business:

Confidentiality Agreement: Solicitor Peter Nelson remarked that at last month's BOS meeting, Board Members talked about, approved and signed a Confidentiality Agreement and as such Penn East has forwarded the documentation to the Township; now he wants to reiterate how this is going to work. Under the Confidentiality Agreement there are only certain people, representatives of the Township that can look at this information: The Board of Supervisors, Solicitor, Dani and Joe (Joe as the Manager, not Joe as the Bookkeeper). Solicitor advised that due to the confidential nature the material needs to stay in the township building, it is not to be removed or copied, and he advised against taking any notes. If there is information that someone feels is necessary to include in our filings then the Solicitor is to be made aware. Vice Chair Dick Johnson inquired about the Historical Society's ability to view the information, Solicitor stated that the Historical Society is not allowed under the agreement; they are a separate organization and not a representative of the Township.

Review & Approval of Accounts Payable / Payroll for March 2017

The Vice Chairman made a motion to approve the Accounts Payable / Payroll for March 2017 as presented. The Chairman seconded the motion. A vote was taken and passed unanimously.

Zoning & Building Report:

Zoning Officer Ed Child was not present so Township Administrator Dani McClanahan read the provided report aloud; building permits were issued to P. Eastman – Hilltop – Finish basement – initial application was rejected for insufficient information. Resubmitted with required information, permit issued.

Other:

- Contacted Pat Cook about abandoned house. No Reply.
- Contacted Nik Sing about condition of the paper mill warehouse. No reply.
 - o Mr. Sing did eventually respond and indicated he was having dialogue with Penn DOT regarding possible use of roadside frontage; no other information is available at this time.
- Cascade Lodge update – settlement postponed
- Submit permit update to County Board of Assessment
- Submit annual FEMA Floodplain Management Activities Report.
- Submit monthly Census report regarding new housing permits.
- Review outstanding permits (> 2 years old). Begin sending letters.
- Contact E. Campbell regarding operating his paving business from his new barn. The use is not allowed in RP, but no formal violation notice has been sent. I have been contacted by his lawyer for a meeting. Requested a letter be sent detailing what he and his client want to discuss, then decide if the Township Solicitor should attend the meeting.
- Contacted L. Robinson regarding multiple false fire alarms during construction of her in-law residence.
- 3115 Gallows Hill – construction of accessory building, no permits. Visit property with owner – found work inside the house that also need permits.
- Mass cutting of trees on Fackler property. Sent an email – no reply. Obvious that old diseased/dying evergreen trees were being removed and replaced with another type of evergreen tree.

Attended PAAZO bi-monthly meeting – Doylestown Borough.

Speaker – Jordan Yeager

Topic – Update on PA environmental laws.

Public Works Report:

Road Master Andy Volak was present at the meeting and reported the following: DT3 has been greased and had a new cutting edge installed, a section of roofing that had blown off the fuel shed has been repaired; potholes filled on Shearers Hill Rd.; snow drifts cleared throughout township.

Environmental Advisory Council Report (EAC):

No report.

Planning Commission Report:

Planning Commission Chairman Heath Millett reported the Durham Township Comprehensive Plan has been submitted to Bucks County Planning Commission for review.

The Planning Commission was not scheduled to meet in April but the April 4th meeting has been reinstated to review the Compressor Station Ordinance, a proposed amendment to the DT Zoning Ordinance. Upon completion, comments from the PC review are to be provided to the Supervisors.

Public Service Announcements: The Chairman announced:

- **Regional Monthly Recycling Day** will be held on Saturday, April 1, 2017, 9:00AM to 12 Noon.
- **Township Large Item Clean-up Day** will be held on Saturday, April 29, 2017, 8:00 AM to 12 Noon at Township Yard (Residents Only...3 Trips Max...4 Passenger Tires Total (no rims) ...No Loose Debris...\$20 **FREON** Charge)
- **Community Fire Company #1 Monthly Breakfast** will be held on Sunday, March 19, 2017 8:00 AM to 12:00 Noon... Order by Menu.

Public Comments:

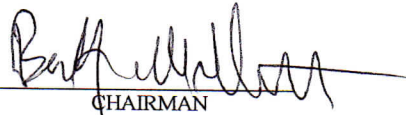
David Oleksa asked for a moment of silence for long time Durham resident Bob Crouse who had recently passed away.

Member, Kathy Gentner announced there were still tickets available to see Raymond the Amish Comic who will be performing at the Springfield Township Fire Company, April 22, 2017.

Close Meeting:

The Chairman made a **motion** to close the meeting and the Vice Chairman **seconded** the motion. **All agreed.** Meeting adjourned at 9:10PM

APPROVED:


CHAIRMAN


VICE CHAIRMAN

MEMBER

Minutes Submitted by: Dani McClanahan, Township Administrator/Secretary